**IMPORTANT INFORMATION**; Please Read, Sign and Date

This course is **MTO approved** and as mandated by the MTO, consists of a total of 20 hours in class defensive driving education, 10 hours in car lessons and 10 hours of homework.

The following are requirements for all students to fulfill in order to receive a certificate of course completion and qualify for an insurance discount and early road test.

* 100% attendance for all sessions
* Student must obtain an 80% grade average (both in car and classroom)
* Course must be completed within 12 months

You are required to provide a front and back copy of your Ontario Drivers License. You are also by law required to **carry your license with you** at all times for in car lessons.

Upon completion of the in class portion, you will be contacted by the instructor, and your remaining sessions are to be booked directly with the instructor.

An administration fee of $50.00 will be charged for any cancellation after the classes have started. If you are unable to make your in car session as scheduled, a **24hour notice of cancellation is required.** Failing to show up or cancel within 24hours will result in a $40 charge, which must be paid before any following lessons. The instructor will pick up and drop off each student so it is imperative you are on time, your instructor will not wait for you and no show charge will be applied.

You can arrange to use the vehicle for the road test once you've completed your driving lessons. This is not included in the course cost and is an additional $160, which is to be paid in CASH on the day of and includes a 1-hour lessons prior to your road test. Road tests can be booked in Hamilton/Stoney Creek. Burlington and Brantford cost is an additional $30.

No refunds will be given for students who do not pass a driving test. Failure to complete the course within 12 months or meet above requirements no certificate will be issued and the course must be started again (at full course price) from the beginning, as regulated by the MTO. We love to hear your feedback so at any time please feel free to contact our office to let us know how we are doing.

Upon successful completion of the course your certificate can be retrieved IN PERSON at any SERVICE ONTARIO location by requesting your DRIVERS LICENCE HISTORY. Please contact our office any time to give us your feedback or if you have any questions.

I, (Print Name) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ agree to the terms and conditions noted above.

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: (D)\_\_\_\_\_ (M)\_\_\_\_\_\_(Y)\_\_\_\_\_\_\_\_\_\_\_